



How to complete the BenefitWise / LeisureWise Card Application Form

You may enter your details directly into the PDF application then print off and fax to Selectus on 03 8615-4955. If you are hand writing your application please write as clear as possible, keeping in mind that a person will be reading and typing your application into the system. Forms that are difficult to read may cause errors and delays in processing your application.

Section 1: Card type & amount.

Please select Primary and/or Additional Card.

The Primary card holder is you, being the employee and the wage earner.

One additional card may be ordered to provide a card to be used by your spouse/partner/dependant. Additional cards draw on the same account as the Primary card.

Please select the type of Salary Packaging Card you require. If a Primary Card, nominate the amount you wish to salary package per pay cycle*:

You may select either of the cards only or both on the one application.

If you have selected a Primary Card for either Card types, you will need to nominate the amount to be deposited to the Cards on a 'per pay period' basis.

If you are simply adding an additional card to your existing Primary card then you only need to select the card type and do not need to enter an amount

Section 2: Primary cardholder employer details.

Employer – Insert the name of your employer.

Site/Campus – Insert the name of your site/work location if applicable.

If applying for an Additional Card / Primary Cardholder full name – Insert your full name including any 'middle names' in this section only if you are applying for an Additional card.

Section 3: Primary cardholder details.

Most of this section is self explanatory.

Employee ID – Please insert your payroll number

Salary Packaging Provider Reference/ID (if different) – Please leave blank

Security Code (for call centre identification and online set-up) – You need to enter an eight (8) character code of your choosing.

Section 4: Additional cardholder details.

Please complete as per section 3 if you want to have an additional card i.e. for your spouse, partner or dependant.

Section 5: Account authority.

Please sign and date your application and have your Additional Cardholder sign and date as well if applicable.

Section 6: Declaration.

To be read and understood.

Section 7: Authorised signatory or verifying officer (salary packaging provider internal use)

Please leave this section blank.